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## OPERATIONS AND PLACE SHAPING BOARD AGENDA

**Membership:** Councillor Lloyd (Chairman)

Councillors Turner (Cabinet Lead), Buckley, Davis, Howard, Milne, Patrick, Raines, Satchwell, Thomas, Bains (Cabinet Lead) and Pike (Cabinet Lead)

**Meeting:** Operations and Place Shaping Board

**Date:** Tuesday 4 September 2018

**Time:** 5.00 pm

**Venue:** Hollybank Room, Public Service Plaza, Civic Centre Road,  
Havant, Hants PO9 2AX

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

27 August 2018

Contact Officer: Mark Gregory 02392446232  
Email: [mark.gregory@havant.gov.uk](mailto:mark.gregory@havant.gov.uk)

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### PART 1 (Items Open for public attendance)

**1 Apologies**

To receive and record apologies for absence.

**2 Minutes**

1 - 2

To approve the minutes of the meeting of the Operations and Place Shaping Board held on 22 May 2018.

**3 Matters Arising**

**4      Declarations of Interest**

To receive and record any declarations of Interests from members present in respect of any of the various matters on the agenda for this meeting.

**5      Scrutiny Panel Updates**

To receive verbal updates from Councillor Buckley and Lloyd on the work o the Local Plan Scrutiny Panel and the Parking Review Scrutiny Panel respectively.

**6      Introduction to the Operations and Place Shaping Directorate                      3 - 4**

Itinerary attached.

## **GENERAL INFORMATION**

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### **Internet**

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### **Public Attendance and Participation**

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### PROTOCOL AT MEETINGS – RULES OF DEBATE

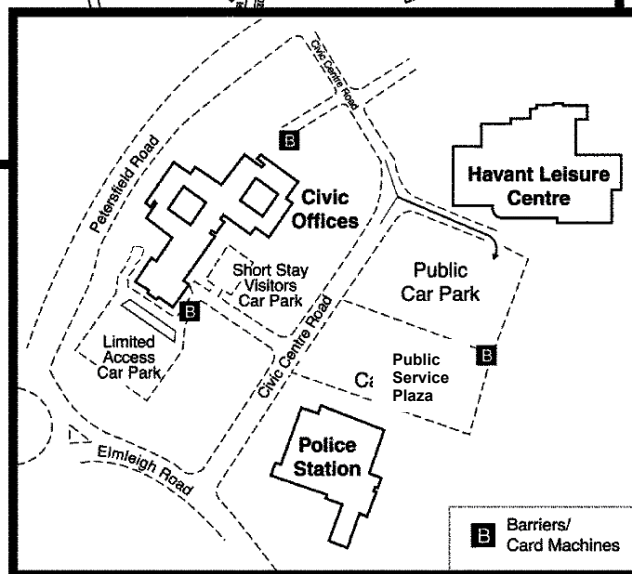
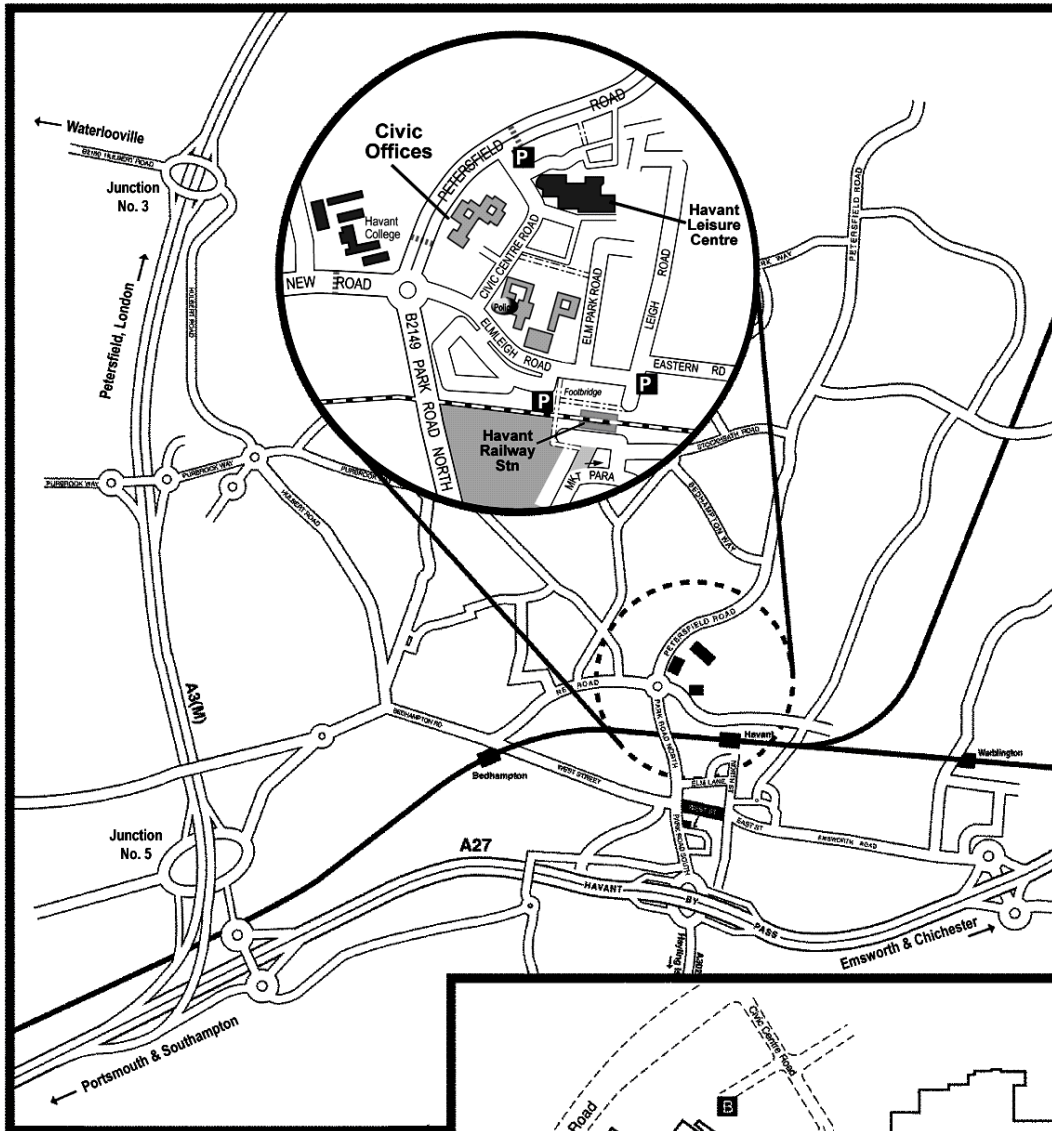
#### Rules of Debate

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman
- Councillors may only take part in the debate if they are present at the meeting: video conferencing is not permissible
- A member of the Committee may not ask a standing deputy to take their place in the Committee for part of the meeting
- The report or matter submitted for discussion by the Committee may be debated prior to a motion being proposed and seconded. Recommendations included in a report **shall not** be regarded as a motion or amendment unless a motion or amendment to accept these recommendations has been moved and seconded by members of the Committee
- Motions and amendments must relate to items on the agenda or accepted by the meeting as urgent business
- Motions and amendments must be moved and seconded before they may be debated
- There may only be one motion on the table at any one time;
- There may only be one amendment on the table at any one time;
- Any amendment to the motion can be moved provided it is (in the opinion of the Chairman) relevant to the matter under discussion. The amendment can be a direct negative of the motion.
- The mover with the agreement of the seconder may withdraw or alter an amendment or motion at any time
- Once duly moved, an amendment shall be debated along with the original motion.
- If an amendment is carried, the motion as amended shall take the place of the original motion and shall become the substantive motion on which any further amendment may be moved.
- If an amendment is rejected different amendments may be proposed on the original motion or substantive motion.
- If an amendment is lost, other amendments may be moved to the original motion or substantive motion
- If an amendment is lost and there are no further amendments, a vote will be taken on the original motion or the substantive motion
- If no amendments are moved to the original motion or substantive motion, a vote will be taken on the motion or substantive motion
- If a motion or substantive motion is lost, other motions may be moved

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;

- Councillors may not vote unless they are present for the full duration of the item;
- An amendment must be voted on before the motion
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A Councillor may request that his/her vote be recorded in the minutes



**Havant**  
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## HAVANT BOROUGH COUNCIL

At a meeting of the Operations and Place Shaping Board held on 22 May 2018

Present

Lloyd (Chairman), Buckley, Davis, Howard, Milne, Patrick, Raines, Satchwell and Pike (Cabinet Lead)

### **1 Apologies**

Apologies for absence were received from Councillor Thomas.

### **2 Declarations of Interest**

There were no declarations of interest.

### **3 Appointment of Panel(s)**

The Scrutiny Board was requested to appoint to the Scrutiny Panels.

The Chairman reminded members that they were welcome to attend the meetings of any Panel.

RESOLVED that:

- (a) Scrutiny Panels be appointed as set out in Appendix A to these minutes;
- (b) Members of the Panels be appointed as set out in Appendix A to these minutes

### **4 Work Programme 2018/19**

The Board considered the Scrutiny Work Programme and proposed success criteria for 2018/19.

The Deputy Leader of the Council advised the Board on the role expected of the Board in the development of policies and strategies. The Deputy Leader suggested the following topics to be included in the work programme:

- (a) a policy relating to the regeneration of Beachlands (including parking, beach huts, signage, and safety issues)
- (b) review of housing policies to see if they address the needs of the residents (including empty houses and affordable houses)

RESOLVED that;

- (1) the Work Programme for 2018/19 be as set out in Appendix B to these minutes; and
- (2) consideration of the success criteria be deferred to the next meeting of the Board.

**The meeting commenced at 6.00 pm and concluded at 6.45 pm**



## Introduction to the Operations and Place Shaping Directorate - Itinerary

<b>1</b>	<b>Introduction and plan for the evening (James Hassett)</b>	10 Minutes
	<b>Housing and Community (Tracey Wood)</b>	
<b>2</b>	Housing Services	15 minutes
	Community Services	15 minutes
	Question and answer session	10 minutes
<b>3</b>	<b>Neighbourhood Support (Natalie Meagher)</b>	30 Minutes
	Question and answer session	10 minutes
<b>4</b>	<b>Local Plan and Planning Services (Simon Jenkins)</b>	30 minutes
	Question and answer service	10 minutes
<b>5</b>	<b>Regeneration (James Hassett and Andrew Low)</b>	30 Minutes
	Question and answer session	10 minutes
<b>6</b>	<b>Coastal partnership (Lyll Cairns)</b>	45 minutes
	Questions and answer session	10 minutes
<b>7</b>	<b>Discuss Future Topics for Challenge Sessions by the Board</b>	15 minutes

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